

Schools Website Set-up

Section 1: Contact Information

Name of School: _____

Address of School: _____

School Phone No: _____

Contact Person

This is the person within the school who will take responsibility for the website, and who is the point of contact for any issues that arise relating to the website.

Name: _____

Phone: _____

Email: _____

Section 2: Your Domain Name

Do you already have a registered domain name?
eg schoolname.com or schoolname.net

Tick as applicable: Yes ___ No ___

If Yes, please enter the domain name below and then skip to Section 3

Complete the remainder of this section if you wish us to register a domain on your behalf.
You can register a name with any of the following extensions: .com, .net, .org, .info

1st Choice Domain

Enter the domain name you wish us to register on your behalf

Have you checked whether this domain is available? Yes _____ No _____

If no, please enter two more options, in case your first choice is unavailable.

2nd Choice Domain: _____

3rd Choice Domain: _____

Name and Address of Domain Owner

Registering a domain requires that a named person is the registered owner of the domain.

Name: _____

Title: _____

Address: _____

Phone: _____

Email: _____

Section 3: Web Hosting

The standard package includes the following:

- 150 MB of webspace on a Linux/Apache server
- PHP, SSI and CGI support on server
- Up to 10 email addresses @yourdomain.com
- Access to online statistics, webmail, and a control panel to add and manage email addresses
- One MySQL database, if required.
- Technical support and assistance with initial set-up (not design) of the site and email addresses etc.

Total Costs

Item	Unit Cost	Your Cost
1 year's domain registration	€9.00	_____
5 year's domain registration	€42.00	_____
1 year's domain hosting	€80.00	_____
	Total:	_____

Please return this completed form To: InKK Design, 45 The Fairways, Kilkenny with a cheque made payable to: Katherine Nolan (InKK Design).

Your site will be set-up with 24 hours of receipt of the order and all necessary details will be forwarded by email to the contact person named above.